

COLOR THE SKIES HOT AIR BALLOON FESTIVAL VENDOR GUIDELINES

1. Booths are assigned according to guidelines set forth by Color The Skies, Inc.
2. Application fees and insurance requirements are due with the signed application no later than August 20, 2008. If this deadline is not met, Color The Skies, Inc. may assign your booth space to another vendor on the waiting list.
3. All generators must be crowd friendly (quiet) and pass fire inspection. Please notify us if you are using power.
4. The area around each vendor's booth must be left in good condition.
5. Anyone dispensing paper products will be responsible for litter containers. The disposal of liquid byproducts (ie. Grease, cooking oil, etc.) within the City of Ripon is prohibited.
6. Vendors are required to provide Color The Skies, Inc. with proof of General Liability Coverage with combined single limits, with an endorsement naming Color The Skies, Inc. as additional insured. Minimum limits of liability are \$1,000,000, Combined Single Limit of Commercial General Liability. If you do not have coverage, please contact Color The Skies, Inc. Your application cannot be approved without the satisfaction of this requirement.
7. Absolutely no cars/trucks/trailers will be allowed on the grass park areas.
8. Electrical hook-ups for additional vehicles or units, ie. Refrigeration units will not be available.
9. Each vendor is responsible for paying sales tax on items they sell.
10. The consumption of or use of any drugs or alcohol by vendors will not be permitted during vendor hours.
11. Any food items not listed on the original application, if offered for sale at Color The Skies Hot Air Balloon Festival must be approved in writing by Color The Skies, Inc. prior to the festival.
12. Color The Skies, Inc. will provide security on Friday and Saturday evenings, however we urge you not to leave any valuable equipment, supplies or merchandise in your booth. Color The Skies, Inc. will not be responsible for any lost or stolen items.
13. Every vendor will need to display a professional sign no smaller than 2'x4'.
14. Early closure of your booth is not permitted.
15. All vendors must conduct themselves in a professional manner. Any vendors not complying with the Color The Skies Hot Air Balloon Festival Vendor Guidelines and the laws and ordinances of The City of Ripon may be asked to close.

PLEASE NOTE: VENDORS ARE INVITED TO SET UP THEIR TENT, TABLES, CHAIRS AND BANNERS/SIGNAGE ON FRIDAY, AUGUST 29TH FROM 12:00 P.M. - 2:00 P.M.
AS A COURTESY PLEASE DO NOT ARRIVE EARLIER OR STAY LATER THAN THIS ALLOTTED TIME. THANK YOU!